



**Singapore Digital Name Card Pte.Ltd.**

**ROC 202110964C**

**2 VENTURE DRIVE, #19-18, VISION EXCHANGE,  
SINGAPORE 608526.**

### Quotation

**Attention to:**  
**Ms Aisyah Amin**  
**Digipen Institute of Technology Singapore**  
**510 Dover Road, SIT@SP Building, #03-01,**  
**Singapore 139660**

**Date : 23.07.2024**  
**Ref # : SGNCQT0879**

Mail : [Sitiaisyah.m@digipen.edu](mailto:Sitiaisyah.m@digipen.edu)  
Web : <https://www.digipen.edu.sg/>

S.No	DESCRIPTION	QTY	PRICE	AMOUNT
1	Custom Template	1	\$45	\$45
2	Digital Name Card(Premium)	50 PCS	\$16 per card per year	\$800
		Total		\$845
		50% Upfront		\$422.5
		Balance		\$422.5

#### For Payment by Cheque:

All Cheques should be crossed and made payable to  
Singapore Digital Name Card Pte.Ltd.

#### For Payment by Bank Transfer:

Payee Name : Singapore Digital Name Card Pte.Ltd.

DBS Current Account No: 0720361989

Please note that all transaction fees incurred for processing wire transfers shall be borne by the client.

For Payment by Paynow via Unique Entity Number(UEN):

Payee Name: Singapore Digital Name Card Pte. Ltd.

Unique Entity Number(UEN): 202110964C

#### SG DIGITAL NAME CARD



SCAN TO PAY

Single Control Panel :

You have access to a single control panel optimized to hand all your digital name cards.

Payment Term :

Payment upfront of \$422.50 and balance payment of \$422.50 upon delivery of completed cards.

Note :

Please kindly make Full Payment within Next 3 Days Once you Receive All Digital Cards and their Links by Our Quality Control Officer, Our Accounting System will automatically Suspend without Receipt issued for Full payment, without Notification.

Delivery:



100% Go GREEN  
100% Go DIGITAL  
NO SINGLE PAPER OR PLASTIC CARD

10 - 14 days for template design and process cards.

Note:

Free one-to-one replacement of digital name cards.

Remark:

The QR code can be printed on all your company marketing materials as well email signatures. A customised company template which matches your logo and company theme will be designed according to your requirements before we proceed to develop all the digital name cards.

Upon second year onward, renewal price is at \$16 per card per year.

Quotation sign date (important):

The subscription period will start 2 weeks from when quotation is signed. Our Design Center, IT support, Quality Control Engineer, Accounts and Business Development teams will be on standby to complete and deliver the digital name cards in the shortest possible time. All staff details are to be shared via an excel sheet as soon as possible after the design is approved.

Security :

Please read the data privacy policy to ensure your company is aware of our policy.

Marketing :

surnamecard.com.sg will promote all our customer products and businesses in our various social media platforms.

Do you wish to participate?

☐ Yes

☒ No

Contact:

jonathon@surnamecard.com.sg

accounts@surnamecard.com.sg

qc@surnamecard.com.sg

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Authorized Signature & Company Stamp  
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